



## **REPORT**

### **of the 7th High Council Meeting of the D-8 Technology Transfer and Exchange Network (D-8 TTEN)**

**Held on 27<sup>th</sup> & 28<sup>th</sup> February 2023**

The NACO of Iran, Iran National Techmart Network (INTN), hosted the 7th High Council Meeting of D-8 Technology Transfer and Exchange Network (D-8 TTEN) on 27<sup>th</sup>-28<sup>th</sup> February 2023. Delegates from Iran, Malaysia and Türkiye attended the meeting in-person, along with Diplomatic Missions from the Embassys of Nigeria and Pakistan, while Authorized Representatives from Bangladesh, Egypt, Indonesia, Nigeria, and Pakistan participated the meeting virtually. The list of participants is attached (**ANNEX I**).

#### **1. WELCOME REMARKS BY THE SECRETARY-GENERAL OF D-8 TTEN**

The President of Pardis Technology Park and Secretary-General of D-8 TTEN, Mr. Mahdi Saffarinia, delivered his opening statement.

"In the name of God, the compassionate, the merciful. Thank you for attending this High Council Meeting. I'm very happy to host this meeting in Pardis Technology Park. PTP is the biggest technology park in Iran, with more than 400 high-tech companies. We are ready to share all of the potentials and technology we have with all the other members of the D-8 organization. All of the countries in D-8 have good technological and innovational advancements and we can define good collaborations with all the countries. We believe we can start the technology fund project in near future. We are ready to invest in this fund and I believe other countries, especially Malaysia and Türkiye, can support this fund all the same. I hope to welcome you again in the future and wish good outcomes be achieved at the end of this High Council Meeting."

He then passed the floor to the Chairman of the meeting, Dr. Milad Sadrkhanlou.

## **2. KEYNOTE SPEECH BY THE SECRETARY-GENERAL OF D-8**

The D-8 Secretary-General, Ambassador Isiaka Abdulkadir Imam delivered keynote address and stressed the importance of technological collaborations and the significant role D-8 TTEN can play in the D-8 Organization. **ANNEX II.**

## **3. CONSIDERATION AND ADOPTION OF THE DRAFT AGENDA**

After consideration amongst the delegates, the Meeting adopted the agenda as attached in **ANNEX III.**

## **4. REVIEW OF DECISIONS OF PREVIOUS MEETING**

The meeting reviewed the decisions of the previous meeting and agreed on the following:

- The D-8 TTEN Secretariat reviewed the events held this year and those that were cancelled by the initial host of the event and then continued to call upon the Member States to increase their participation and involvement in the activities of the Network by hosting HCM, BTM, TTA, and TIM events in the year to come.
- Focal points were kindly urged to announce 2023 and 2024 hosting of key events of the Network including High Council Meeting (HCM), Business & Technology Meeting (BTM), Technology Investment Meeting (TIM), and Technology Transfer Award (TTA) in two months from this meeting's date (i.e. 19th February 2023);
- All the focal points were respectfully appealed to reflect their comments for the development of the Network in response to the discussed questionnaire during this meeting and submit it to the Secretariat in two weeks.
- The focal points were kindly requested to update their information, especially their proper contact information.
- In addition, the focal points were also kindly requested to share information about their national events or any public/private organization in the field of science, technology and innovation of corresponding countries that are in line with the Network's missions.
- Regular online meetings was supposed to be held seasonally by the help of the Secretariat and all member states.
- The Network was supposed to be more active in Social media platforms and send email newsletters.

## **5. MEMBER COUNTRIES' PROGRESS IN S&T IN 2022**

The Authorized Representatives of the Member States presented comprehensive reports on the activities regarding science, technology and research in their countries and delivered a brief overview of the science and technology ecosystems of their countries.

## **6. PERFORMANCE REPORT AND PRESENTATION BY D8-TTEN SECRETARIAT**

The Administrative Officer of D-8 TTEN, Dr. Rasoul Rajaei delivered the report of the activities of the D-8 TTEN Secretariat in 2022.

## **7. D-8 TTEN'S PRESENTATION ON THE PROPOSED "CHARTER OF D-8 TTEN"**

The new edition of the "Charter of D-8 TTEN" was presented by the D-8 TTEN Secretariat. In an open discussion in the presence of His Excellency Secretary-General of D-8, Ambassador Isiaka Abdulkadir Imam, Director I of D-8, Mr. Ahmar Ismail, and the ARs of the member countries, participating in person and online, the new Charter was put to discussion. All the comments were revised during the meeting and agreed upon with consensus. The final version, which can be found in the attachments (ANNEX IV), will be provided and disseminated to all the member states.

## **8. AGREEMENT ON THE DATE AND VENUE OF THE NEXT HIGH COUNCIL MEETING**

The Deputy-Secretary of D-8 TTEN proposed the Republic of Indonesia or Egypt to consider hosting the 8th High Council Meeting of D-8 Technology Transfer and Exchange Network (D-8 TTEN). The delegate from Egypt will consult the relevant authorities and revert to the Secretariat in due course during next month after the meeting. In the case of inability, the Indonesia will be the first alternative.

December of 2023 is the proposed date for the next HCM that will be attended in person by the delegates of the member countries. Exact date shall be communicated by the host country to the D-8 TTEN Secretariat.

Malaysia will be hosting the TIM2024 in July and Turkiye will host BTM2023, the exact time of which will be communicated to the Secretariat in 1 month by the NACO of this country.

Subsequently, it was proposed that hosting for the remaining events for the two coming years, 2023 and 2024, shall be internally discussed by the NaCOs of the member states and finalized and declared in another round of open discussion during an upcoming virtual meeting, which will take place after the High Council Meeting.

## **9. PRESENTATION ON THE PROPOSED "INNOVATION CO-FUND INITIATIVE"**

Following Turkiye's suggestion to establish a multilateral funding platform amongst D-8 member countries at the previous HCM meeting, Dr. Roohallah Aboojafari, Assistant Professor at Technology Studies Institute and Advisor to the Minister of Economic Affairs & Trade of

Iran, presented the "Innovation Co-Fund Initiative". It was decided that the Initiative be sent to the NaCOs through the MoFAs of the member countries for further review.

Subsequently, it was proposed that the Initiative should undergo another round of open discussion during another upcoming virtual meeting, which will take place after the High Council Meeting.

## **10. OTHER MATTERS**

The NaCOs are urged to state their interest in hosting of the HCM2023 and TTA2023 in an online coordination meeting which will be organized in 1-2 months following the meeting. It is at this meeting that the Charter of D-8 TTEN and the Annual Budget will be discussed in more detail.

## **11. WRAP UP AND CLOSING OF THE MEETING**

The Chairman of the meeting appreciated his utmost appreciation to the participants of the meeting for their in-person and virtual attendance at this round of HCM. He then wished to see the distinguished members of the Network in the next round of the meeting on December 2023.

## **12. SUMMARY OF MEETING OUTCOMES & ACTIONS**

- Egypt is advised to organize an online pitch meeting on its Entrepreneurship and Innovation Support programs in coordination with the D-8 TTEN Secretariat, to share knowledge with interested members from Pakistan and D-8.
- Pakistan is kindly requested to consider hosting a workshop with the startups who are the key stakeholders in the Investment Initiative stated in their presentation. The D-8 TTEN Secretariat will be in touch with further details regarding this request.
- Malaysia's offer to host TIM2024 in July was met with approval by the members, and official announcement on behalf of the host country shall be notified to the secretariat.
- Pending approval from the President of TUBITAK, Turkiye has shown interest in hosting BTM2023. An announcement on the specific timing will be made within two months from the meeting.
- A letter will be sent to the NaCOs to inquire about the possibility of hosting TTA2023 since the host and timing still remain uncertain.
- Egypt and Indonesia will provide an update on the status of hosting HCM2023 in December. Timely communication on this matter is kindly requested.
- An online meeting will be organized to discuss the hosts of the events and the financial structure of the Network. Active participation from all members is encouraged to ensure the success of these discussions.
- Iran's desire to hold an annual program in collaboration with a member state of the Network, similar to the mission program with Malaysia, is appreciated. Further exploration of this initiative is encouraged.

- It is suggested that the Network engages in constructive discussions to formulate compelling project proposals, as the D-8 Secretary-General and Director I have proposed approaching bodies like the Islamic Development Bank for funding, contingent upon the presentation of projects to justify the capital.
- The Network should collaboratively develop a financial and funding structure/formula, ensuring approval from the relevant bodies in member states. A collective effort is encouraged to establish a robust framework.
- Turkiye and Malaysia have expressed willingness to participate in the Innovation Co-Fund Initiative, subject to the availability of another partner. Interested parties are encouraged to step forward and indicate their interest in participating in this project.
- It is suggested to organize an online meeting to provide detailed information about the Innovation Co-Fund Initiative, enabling interested countries to gain clarity and make informed decisions. For participating in the Initiative, the interested parties should announce their willingness officially through their Ministries of Foreign Affairs (MoFAs) to the D-8 Organization for further review. All relevant parties are kindly requested to follow this procedure. The D-8 TTEN secretariat will send the document of the Innovation Co-Fund Initiative to the MoFAs of member states, to be subsequently followed up by the NaCOs. This approach ensures a coordinated and streamlined process. The recommendation from Malaysia and Nigeria to discussing the document of the Innovation Co-Fund Initiative with their respective Ministries of Finance is appreciated. All participants are encouraged to involve their relevant authorities for thorough examination. The D-8 Co-Fund Termsheet will be simultaneously sent to the NaCOs and MoFAs. This important issue will also be discussed in an upcoming online meeting to facilitate comprehensive deliberations.

**ANNEX-I**

**LIST OF PARTICIPANTS**  
**7<sup>th</sup> High Council Meeting of D-8TTEN**  
**Pardis Technology Park, Iran**

**February 27-28, 2023**

<b>COUNTRY</b>	<b>NAME</b>	<b>DESIGNATION</b>
<b>D-8</b>	Amb. Isiaka A. Imam	Secretary-General of D-8
	Mr. Ahmar Ismail	D-8 Director I
	Mr. Ilham Uludag	D-8 Media and Protocol Assistant
<b>D-8 TTEN</b>	Mr. Mahdi Saffarinia	President of Pardis Technology Park & Secretary-General of D-8 TTEN
	Dr. Milad Sadr Khanlou	Deputy-Secretary of D-8 TTEN
	Dr. Rasoul Rajaei	Administrative Officer of D-8 TTEN
	Dr. Emad Monemian	Administrative Officer of D-8 TTEN
<b>Bangladesh</b>	Dr. Selim Reza	Deputy Secretary of Bangladesh Ministry of S&T - MoST
<b>Egypt</b>	Ms. Salma Essawi	Deputy Director of Research & Innovation Department, Academy of Scientific Research & Technology
<b>Indonesia</b>	Dr. Eng. Agus Haryono	Deputy Chairman for Research and Innovation Facility of BRIN

<b>Iran</b>	Mr. Mohammad Saleh Khaleghi	Secretary-General of Iran National Technomart Network, Pardis Technology Park Department
<b>Malaysia</b>	Dr. Nor Azlina Binti Ariffin	Under Secretary, Technology Transfer and Commercialization of R&D, Ministry of Science, Technology and Innovation
	Ms. Halema Shajahan	Principal Assistant Secretary Technology Transfer and R&D Commercialisation Division Ministry of Science, Technology and Innovation
<b>Nigeria</b>	Mr. Emeka Chinalu Orji	Deputy Director/Special Assistant to the Director General, NOTAP
	Mr. Magaji Umar	Diplomatic Mission
	Mr. Abdullah S. Daya	Diplomatic Mission
<b>Pakistan</b>	Mrs. Raazia Shakir	General Manager of Business Development Group, EDB
	Dr. Amir Hussain	Diplomatic Mission
<b>Turkiye</b>	Dr. Nihad Abunasser	Programme Coordinator, International Cooperation Department, TUBITAK
<b>Guest Speaker</b>	Dr. Roohallah Aboojafari	Assistant Professor at Technology Studies Institute and Advisor to the Minister of Economic Affairs & Trade of Iran



## 7<sup>th</sup> HIGH COUNCIL MEETING OF D-8 TECHNOLOGY TRANSFER AND EXCHANGE NETWORK (D-8 TTEN)

Pardis Technology Park, Iran

27<sup>th</sup>-28<sup>th</sup> February 2023

### KEYNOTE SPEECH BY THE SECRETARY-GENERAL OF D-8

EXELLENCY AMB. ISIAKA A. IMAM

Assalamu Alaikum and good afternoon to you all. Because this is my very first attending HCM, I would like the Chairman to deliver a very formal address for record purposes. Mr. Mahdi Saffarinia, President of Pardis Technoloy Park and Secretary-Genereal of D-8 TTEN and Dr. Milad Sadrkhanlou, Deputy Secretary of D-8 TTEN are both attending the meeting, along with participants from the member countries, both physically and also attending virtually. Focal Points and representatives from D-8 member states I wish you all a good afternoon and Salamu Alaikum. I'm honored to attend the 7th High Council Meeting of the D-8 Technology Transfer and Exchange Network, held in Pardis Technology Park here in the Islamic Republic of Iran. I would like to appreciate the Islamic Republic of Iran for the very kind and sincere hospitality to me and my delegation since our arrival here in Iran, and my appreciation also goes to the management of the D-8 TTEN Secretariat in Pardis Technology Park for the excellent arrangements made for this meeting so far. We really appreciate it, indeed.

Distinguished participants, given the fast pace of technological advancements in today's world, the objective of D-8 TTEN continues to gain importance. The realities of today's world require coordinated collaboration as a common approach. Toward this, I'm confident that this High



Council Meeting will provide new opportunities to the causeways of co-creation and collaboration towards addressing joint challenges. It is our mandate to ensure that our exchanges open new opportunities for the future. I'm very pleased to note that today's meeting will be fueled with performance and activities of the D-8 TTEN since the 6th High Council Meeting.

I wish to commend the D-8 TTEN for organizing such notable activities in last year, including holding the 6th HCM meeting. You also hosted the 4th Technology Investment Meeting here in Pardis Technology Park. You also hosted the D-8 pavilion in the 11th INOTEX exhibition, and most importantly, you also hosted, in collaboration with TUBITAK, the 2nd Technology Transfer Award, and that is very commendable.

Some of you may not be aware, but we have this program we are doing with TTEN to recognize companies in D-8 that are able and willing to make technology transfer to other technology companies in D-8. Such companies are identified, marked, recognized, and given an award and I believe the financial award attached to that particular award, which I believe is \$5,000 for each company. Last year, it was done in Turkiye, precisely in Ankara, in collaboration with TUBITAK, and I wish to use this opportunity to thank and express my deep appreciation to TUBITAK for partnering with us and hosting that particular event. Two companies were actually awarded. The company that was donating, I think, was from Iran, and the company that received the technology was from Malaysia. So each company shared \$5,000. That was very commendable, and we want to sustain this initiative in the coming years and, if possible, increase the financial award so that more companies in the D-8 can be able to identify and benefit from this very unique instrument.

It is equally important to know that today's meeting will also deliberate upon two important issues, namely the D-8 Charter for TTEN and the Co-Fund Initiative, which were initially initiated last year by the D-8 TTEN Secretariat last year. The draft Charter of D-8 TTEN is an important document that will contribute to the management and growth of D-8 TTEN when finalized. Similarly, the D-8 TTEN Co-Fund Initiative, when operationalized, will also allow us to take actions for impact-oriented research and development. Therefore, we sit in sight of the honorable delegates toward turning these two opportunities into reality.

Distinguished participants, collaboration in technology and sharing technical developments and achievements is all the more important in today's world, which is moving fast toward technological advancement. For this reason, we at the D-8 are resolved to enhance economic cooperation among our member states and to enhance and advance technological advancements as envisaged in the D-8 Roadmap for 2020–2030. I know to my satisfaction that the D-8 TTEN Secretariat continues to be guided by the D-8 Roadmap for 2020–2030, which was adopted by the D-8 in 2021. The roadmap continues to lead D-8 TTEN in related initiatives, with strong emphasis on fostering development through capacity-building in technology transfer for achieving the 2030 agenda for sustainable development. The vision of leaving no one behind requires that we mobilize and achieve together, and it is gratifying to note that the Technology Transfer Award 2022 produced, like I said, collaborative engagement among the winning companies from Iran and Malaysia.

I'm also happy to note and inform this gathering that the Islamic Republic of Iran has expressed its intention to host the meeting of the D-8 Ministers of ICT in the near future, perhaps this year. We don't have a date yet, but the government of the Islamic Republic of Iran has indicated interest and willingness to host the very first of the D-8 Ministers of ICT. We wish to use this opportunity to express our deep appreciation to the government of Iran and implore them to fix an early date for this important meeting. It will also interest you to know that the D-8's Network of Pioneers for Research and Innovation, which is being hosted in Pakistan, is a network consisting of six universities from D-8 member states. They are working in collaboration with the TTEN Secretariat to properly include and introduce technological research and advancement in the D-8 NPRI universities.

Distinguished participants, let me conclude by thanking the organizers for the invitation to join this meeting. This High Council Meeting will be a success when we have identified new opportunities for addressing common needs with science-based approaches and the causeways of multiplying them in the near, medium, and long terms to achieve societal and environmental impact for a more sustainable future. Once again, I thank all of the distinguished delegates for their presence here as well as those who are also joining us online, and we should all thank you all extremely profoundly. I wish you all successful deliberation during the course of this meeting.



**7<sup>th</sup> HIGH COUNCIL MEETING OF  
D-8 TECHNOLOGY TRANSFER AND EXCHANGE NETWORK (D-8 TTEN)**

**Pardis Technology Park, Iran**

**27<sup>th</sup>-28<sup>th</sup> February 2023**

**Hosted by the Focal Point of Iran:**

**Iran National Technomart Network**

**AGENDA OF THE MEETING**

**Monday, 27<sup>th</sup> February 2023 (Day 1)**

**SESSION 1**

**Welcoming Remarks**

President of Pardis Technology Park & Secretary of D-8 TTEN, Mr. Saffari Nia

**Opening Address**

His Excellency Secretary-General of D-8, Mr. Ambassador Isiaka A. Imam

**Review of Decisions of Previous Meeting**

Deputy Secretary of D-8 TTEN, Dr. Sadrkhanlou

**Consideration and Adoption of the Agenda**

Deputy Secretary of D-8 TTEN, Dr. Sadrkhanlou

**SESSION 2**

**S&T Progress of Member Countries in 2022**

Presentations of the Focal Points:

- Bangladesh
- Egypt
- Indonesia
- Iran
- Malaysia
- Nigeria
- Pakistan
- Turkey

**Further Discussions**

**END OF DAY 1**

Tuesday, 28<sup>th</sup> February 2023 (Day 2)

*SESSION 3*

**Presentation on the Performance Report of the D-8 TTEN Secretariat + "Instructions of D-8 TTEN Events"**

D-8 TTEN Administrative Officer Dr. Rajaei

**D-8 TTEN's Presentation on the Proposed "Charter of D-8 TTEN"**

D-8 TTEN Administrative Officer Dr. Rajaei

**Agreement on the date and venue of the next High Council Meeting and other key programs of D-8 TTEN in 2023-2024.**

**Discussion on the Proposed "Innovation Co-Fund for D-8 Members"**

Assistant Professor at Technology Studies Institute and Advisor to Minister of Economic Affairs and Finance, Dr. Roohallah Aboojafari

**Final Statements**

*END OF DAY 2*



## **Charter of Establishment and Management of D-8 Technology Transfer and Exchange Network (D-8 TTEN)**

### **Preamble:**

Considering the objectives and special capacities of the D-8 Organization for Economic Cooperation enshrined in its charter, one of the most important steps towards achieving the position explained in the D-8 2030 strategic document is to pave the ground for developing technological cooperation between member states.

Recalling the meeting of the D-8 senior officials in the second meeting of industry ministers on October 5, 2011, in Istanbul, Turkey, the D-8 technology transfer and exchange network proposal called D-8 Technology Transfer and Exchange Network (D-8 TTEN) was introduced by I.R. Iran's Pardis Technology Park.

Bearing in mind that the plan to establish a network in the working group on technological cooperation was approved by the countries and finally, the D-8 TTEN has been launched in the meeting of the Ministers held on October 9-10, 2012 in Dhaka, Bangladesh as an **affiliated body of the D-8 Organization for Economic Cooperation**.

D-8 TTEN is an information and exchange network between member states, which is responsible for creating the convergence and synergy between the D-8 member states through capacity building and informing about the achievements and needs of technology and organizing technology exchanges.

Paving the ground requires the creation of a structure for establishing interaction and sharing cooperation and information contexts concerning the supply and demand of technology and technological products, and ultimately the creation of synergy among all active factors in these fields among D-8 members.

Considering the above-mentioned items, the present document, entitled "Charter of Establishment and Management of D-8 Technology Transfer and Exchange Network (D-8 TTEN)", has put on its agenda paving the way for developing technological cooperation at the D-8 and other neighboring countries' level with the following terms and articles.

### **Article 1: Definitions**

1. "ABC" means Advisory Board's Council;
2. "AR" means Appointed Representative;
3. "BTM" means Business & Technology Meeting;
4. "D-8" means the D-8 Organization for Economic Cooperation;
5. "Director" means D-8 TTEN Executive Director;
6. "HC" means High Council;
7. "HCM" means High Council Meeting;
8. "MoFA" means Ministry of Foreign Affairs;



**Charter of  
Establishment and Management of  
D-8 Technology Transfer and Exchange Network (D-8 TTEN)**

9. “NaCO” means National Coordination Organization;
10. “Network” means the D-8 Technology Transfer and Exchange Network (D-8 TTEN);
11. “Park” means Pardis Technology Park;
12. “President” means D-8 TTEN President;
13. “Secretariat” means D-8 TTEN Secretariat;
14. “SG” means D-8 Secretary-General;
15. “TIM” means Technology Investment Meeting;
16. “TTA” means Technology Transfer Award.

**Article 2: Aims & Objectives**

The Network’s aims, objectives and functions are focused on the followings (Appendices 1, 2, 3):

1. Creating, developing, and reinforcing technological and innovative cooperation between member states;
2. Paving the ground and planning for developing the market trade enhancement for the member countries’ technological products;
3. Paving the ground and planning for technology transfer between member states through joint ventures and technology tie-ups;
4. Planning for developing investment and financing in the field of technology and innovation in member states.
5. Supporting technology transfer, development and management between member states;
6. Supporting the formulation of a strategic development plan for technology enhancement;
7. Assisting for acquisition, dissemination, assimilation and generation of new technologies;
8. Promoting commercialization of technology and competitiveness;
9. Supporting technology business missions through “Technology Exchange Mission” programs;
10. Carrying out related analytical research on technology policy, marketing opportunities, and possible joint ventures among the Member States;
11. Providing advisory services to the private-sectors of the innovation ecosystems of the Member States;
12. Disseminating information and good practices;
13. Networking among the key stakeholders;
14. Providing training to senior officials and policy makers.

**Article 3: Organs**

**A. HC & HCM**

HC comprises of ARs of the Member States. The other Member States who have adopted this Charter may attend the HCM as observers till the time they become accredited members. HC shall be the principal policy and decision-making body of The Network. HC shall meet annually by rotation in alphabetical order in the National Territory of the Member States.



**Charter of  
Establishment and Management of  
D-8 Technology Transfer and Exchange Network (D-8 TTEN)**

HCM is formed with the following members annually:

1. The SG (or his/her representative as the Chairman/Chairwoman of HCM);
2. The President (as the Secretary of HCM);
3. The Director;
4. Member states' ARs.

HC responsibilities are as follows:

1. Determining The Network's macro policies and strategic decisions;
2. Supervising the proper implementation of The Network's programs and reviewing the annual reports of countries in the field of STI and their role in The Network's activities;
3. Approving The Network's necessary rulebooks and instructions.
4. Approving the annual work plan and budget of The Network.

Note No. 1: Guests can attend HCM upon the approval of The President.

**B. Advisory Board**

The Network will have an advisory board that will discuss the annual work plan and budget of The Secretariat and recommend the adoption of same to the HCM. The following parties will be represented in the ABC:

- a. The Ambassadors or the nominated representatives of the Member States in the Islamic Republic of Iran (as the host country);
- b. Representatives from the MoFA of the Islamic Republic of Iran (as the host country);
- c. The President and the Director or their representatives;

Representatives from any other States who wish to support The Network may be invited as observers of the Council.

**C. The President**

The President is the highest-level official, who is appointed on the proposal of the President of The Park and the approval and issuance of the decree by the SG.

The President shall be responsible for carrying the general policies and decisions of The Network and taking appropriate measures for implementation of the approved programs of The Network.

**D. The Director**

The conduct and management of the affairs of The Secretariat shall vest in an The Director who chairs the two Executive Committees namely Administrative & General Affairs and Technological Cooperation. The Director is appointed by The President.

In the absence of the president due to any reasons and other emergencies, the function and authorities of the president should be exercised by The Director.

**Executive Committees of The Director**





**Charter of  
Establishment and Management of  
D-8 Technology Transfer and Exchange Network (D-8 TTEN)**

The Director chairs two executive committees namely “The Committee for Technological Cooperation” and “the Committee for Administrative & General Affairs” with four underlying sections in each committee as follows:

1. The Committee for Administrative & General Affairs
  - Administrative Section
  - Financial Section
  - IT Section
  - HR & Educational Activities Section
2. The Committee for Technological Cooperation
  - Technology Transfer Section
  - Technology Investment Section
  - Technology Business Section
  - R&D Section

In this regard, The Network’s key programs which are managed by the above executive committees are as follows:

1. HCM (Appendix 5)
2. BTM (Appendix 6)
3. TIM (Appendix 7)
4. TTA (Appendix 8)

Note No. 2: The executive instructions for key programs are prepared by the Secretariat and reported to the HCM.

Note No. 3: The key programs of The Network can be changed if a proposal of the member states is submitted by the Secretariat and approved by HCM.

**E. NaCO & AR**

The Network shall have a National Coordination Organization (NaCO) in each Member State which will be established in accordance with the prevailing regulations of each Member State. The branches shall function in close cooperation with The Secretariat and facilitate the implementation of the approved programs. Each country’s NaCO is a legal governmental organization/entity active in the field of Science, Technology and Innovation (STI) in that country, which is officially introduced by the MoFA of the corresponding member state to The Secretariat.

Each country introduces one high level representative of NaCO called AR, who is appointed at this position for period of two years on the proposal of the NaCO with the approval of The President. The AR shall extend its responsibilities for another term; otherwise stated by the NaCO / provided no change is announced by the NaCO.

The ARs have the following responsibilities:



**Charter of  
Establishment and Management of  
D-8 Technology Transfer and Exchange Network (D-8 TTEN)**

- 1- Attending the Network's HCM, participating and sharing ideas, and supporting the development of The Network's programs;
- 2- Informing, coordinating, and facilitating the presence of the audience in The Network's events;
- 3- Coordinating on hosting The Network's key programs.

**F. Headquarter (The Secretariat)**

As decided in paragraph (4) article (7) of minute of HCM on October 7-9, 2013 in Tehran, Iran, The Park on behalf of the Islamic Republic of Iran will be the Secretariat of The Network and will manage the D-8 TTEN and the provision of the following services (Appendix 4).

The Secretariat's responsibilities are as follows:

- 1- Following up the appointment of government representatives from relevant institutions in countries (PRs);
- 2- Supervising The Network's annual programs;
- 3- Formation of HCM and internal meetings of the Secretariat during the year;
- 4- Informing PRs and The Network's audiences about the Network's programs;
- 5- Networking and inviting individuals and legal entities active in the field of technology and innovation in member states to attend The Network's events;
- 6- Planning and coordinating for hosting and holding HCM in the hosting country;
- 7- Corresponding with D-8 and other related institutions regarding The Network's activities;
- 8- Planning to finance The Network's projects and development programs.

**G. Additional Appointments**

Subject to the approval of HC, the Network may recruit on temporary basis such consultants or experts it may consider necessary for the efficient performance of its functions, on such terms and conditions as it may deem fit.

**Article 4: Relations with D-8 Organs**

The Secretariat shall submit annual or periodic reports covering a review of the existing activities and request for future projects of The Network for consideration of the Member States through D-8 Secretariat to the related Committees and Councils of D-8.

The Secretariat according to the guidelines of the Advisory Board shall prepare long-term program of action to be approved by the HCM.

**Article 5: Relations with International Organizations**

The Network shall be in close cooperation with other international organizations in the field of STI, as well as relevant governmental/non-governmental organizations/agencies of the Member States. Any cooperation agreement with aforementioned organizations/agencies shall be in accordance with the policy direction of competent D-8 Councils.



**Charter of  
Establishment and Management of  
D-8 Technology Transfer and Exchange Network (D-8 TTEN)**

**Article 6: Finance**

The Secretariat shall also have independent budget and funds for programs and administration which consists of:

- Voluntary contributions made by the relevant bodies of the member states;
- Voluntary contributions by other sources;
- Donations and Endowments;
- International assistance;
- Other sources.

**Article 7: Amendment**

The present Charter can be amended if proposed by either the Member States or The President and approved by HCM.

The present Charter comprising a preamble, 7 articles, 3 notes, and 8 appendices was approved by the HCM on 28/02/2023 and will enter into force on the date of approval and notification of the D-8 Secretary-General.



**Charter of  
Establishment and Management of  
D-8 Technology Transfer and Exchange Network (D-8 TTEN)**

FOR THE PEOPLE'S REPUBLIC OF BANGLADESH

FOR THE ARAB REPUBLIC OF EGYPT

FOR THE REPUBLIC OF INDONESIA

FOR THE ISLAMIC REPUBLIC OF IRAN

FOR THE FEDERAL REPUBLIC OF NIGERIA

FOR MALAYSIA

FOR THE ISLAMIC REPUBLIC OF PAKISTAN

FOR THE REPUBLIC OF TÜRKIYE