REPORT OF

THE FIRST D-8 TASK FORCE MEETING ON STANDARDİZATİON, CONFORMITY ASSESMENT, ACCREDİTATION AND METROLOGY, 5 October 2011, Istanbul, Turkey

The first Task Force Meeting on STANDARDIZATION, CONFORMITY ASSESSMENT, ACCREDITATION AND METROLOGY was held in Istanbul, Turkey, on 5 October 2011. The meeting was attended by Indonesia, Nigeria, Iran, Egypt and Turkey. List of participants is attached as **Annex (1)**.

**Agenda Item No 1: Election of the Chair.**

*Turkish delegations’ representative was elected as the chair person.*

**Agenda Item No 2: Adoption of the Agenda**

Under this Agenda Item, the proposed agenda was adopted.

**Agenda Item No 3: Election of Rapporteur**

Under this Agenda Item, the Meeting elected Iran and Egypt delegates beside Turkish team as Rapporteur.

**Agenda Item No 4: Presentation of Country Reports**

Under this Agenda Item, Turkey Delegation made 3 different presentations on the current status of the system and general overview of Turkish System by:

Presentation on Mission of DG for Standardization and Metrology

Presentation on Brief overview of TSE Task and Responsibility

Presentation on National Metrology System in Turkey by TUBİTAK/UME –National Metrology Institution

Indonesia, Egypt, and Iran delegates gave a speech on a brief overview on their countries’ metrology and standardization system.

**Agenda Item No 5: Review of the work Programme and Progress Report based on the previous meeting**

-TSE delegate gave a brief information and short brief on progress since then for previous meetings TOR.

As mentioned at previous meeting Permanent subcommittees for Task Force and Permanent Committee were chosen as below:

Turkey is chosen as a secretariat of Permanent Committee and the other 4 countries which are represented here today will be the member of PC.

The secretariat of Subcommittees are as below:

Standardization: Egypt

Metrology: Nigeria

Accreditation: Iran

Conformity Assessment: Indonesia

For all those Committees’ membership will be open to all D8 countries.

Turkey as a permanent Committee Secretariat will send a call to the other D8 countries which were not present in the meeting and invite them to participate in the mentioned subcommittee .

* The Previous TOR has been amended as in Annex (2)

**Agenda Item No 6: New projects and areas of cooperation**

* **-The rules of procedures for the committees (permanent and sub comitees) are going to be drafted by the secretariat of permanent committee and will be forwarded to the member Countries for their consideration and comments. The time limit determined for receiving comments is 2 months. In case of no response it will be considered as consent.**
* **Communication Network System will be established among member states. Permanent Committee will be responsible for the task.**
* Permanent Committee should set out a system in order to exchange information and expertise among the member states
* To develop a system among D8 countries for mutual recognition of test results and conformity certificates to meet market requirements in the halal area
* A training is going to be arranged by UME and Nigeria as Metrology Subcommittees’ secretariat for the D8 Countries’ related staff.
* The establishment of a techn’cal copoperative system for exchange of accreditation assessors and technical experts from Assessor and technical pools of each country which requiers exchange of information at the step.

**Agenda Item No 7: Date and Venue of the Next Meeting**

* The Permanent Committee’s first meeting will be held in May 2012

Annex(1)

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| **NAME OF PARTICIPANTS** | **TURKEY** | **Mehmet Vehbi GÜNAN**  **Çağrı KÖSEYEM**  **Sercan ÖZTÜRK**  **Mehmet YILDIRIMER**  **G.Benan AKBAŞ**  **Yasemin Demircioğlu**  **Cahide EKİZ**  **Dr.Şakir BAYTAROĞLU**  **A.Malik KANLIDERE**  **Bekir ÖZGÜVEN** |
| **BANGLADESH** |  |
| **INDONESIA** | **Tony TANDUK**  **Sutijono ONTORIKSO**  **Heru NUGROHO**  **HARJANTO** |
| **IRAN** | **Mohammad Hosein Kalantar MOTAMEDİ** |
| **MALESIA** |  |
| **EGYPT** | **Essam Shams EL-DİN EL SAYED** |
| **NIGERIA** | **Mohammed BALA** |

Annex (2)

**TERMS OF REFERENCE**

**Standardization, Conformity Assessment, Accreditation and Metrology**

**1. Introduction**

Cooperation in the fields of standardization, conformity assessment, accreditation and metrology with the common aim of learning from each other's experience for mutual benefit and for facilitating mutual trade.

Constructing common aims in the fields of standardization, conformity assessment, accreditation and metrology to provide mutual benefits for the Member Countries such as:

Usability,

Compatibility,

Safety of products,

Protection of environment,

Elimination of technical barriers to trade,

Facilitation of technological cooperation,

Exchange of technical information.

For these benefits mentioned above are utmost important to involve all related organizations of the Member Countries and to improve the relations among the private and public sectors and nongovernmental organizations. In this respect, technical meetings may be held in order to increase compositeness of the prior sectors of the related organizations of the Member Countries come together in order to discuss existing problems in the trade and the above mentioned subjects and exchange the ideas regularly.

**2. Objectives**

* + - 1. Finding out the potentials of the Member Countries in preparing technical requirements and standards.
      2. Establishing a "Committee on Standardization, Conformity Assessment, Accreditation and Metrology" and its sub-committees in four mentioned technical fields.
      3. Preparing a road map for the future five years of activities and related action plans by the above mentioned committee.

**3. The Expected Outcomes**

1. Achievement of harmonization of technical requirements, standards, procedures and guides and implementation of them ~~in~~ between the Member Countries.
2. Fair and sustainable trade on common basis through facilitation of trade and removal of technical barriers to trade among the Member Countries.
3. ~~Facilitation of trade and removal of technical barriers to trade among the Member Countries.~~
4. Facilitation of trade and removal of technical barriers to trade among the Member Countries.
5. Enhancing the team cooperation among the Member Countries and making the cooperation sustainable in global economy.
6. Preparing rules of procedures of the above mentioned committee and its sub-committees.
7. Holding training courses for experts/ trainees of related organizations of the Member Countries.
8. Consideration of a procedure for establishing a system for accreditation of conformity assessment bodies in the scopes which are not specified in international and regional accreditation organizations by the Member Countries.
9. To develop a system among D8 countries for mutual recognition of test results and conformity certificates to meet market requirements in the halal area.

**4. Administrative Arrangements**

1- The committee will have a secretariat located in one of the volunteer member countries for administrative arrangements. Each sub-committee will also have its own secretariat in the volunteer countries, which will have the responsibility of the leadership.

* 1. ~~Permanent task force and four subtask forces will act in this regard. The next meeting will be held in turkey in Dec 2010.~~
  2. The details of this TOR will be discussed and decided at the first meeting of the above mentioned committee which will be held within one year.