

### **Project Support Fund inquiries**

1. Could you please name the beneficiaries that can take part in the projects like Governmental Institutions, Universities, Municipalities, NGOs, Corporations etc... ?

**Answer: Any Governmental Institution, Private Company, University, Municipality, NGO and Corporation from D-8 Member States can send proposal.**

2. Is there an upper or lower budget limitation for projects? Do you require cofunding from the institutions? If so, what is the percent or amount of cofunding?

**Answer: As per ToR, the support fund is maximum 20,000 Euro for each project.**

3. Apart from Relevance and Beneficiaries, which points should be included in the project proposal like effectiveness, operational and financial capacity of the applicant, methodology, sustainability of the action, cost effectiveness and cooperation among D-8 members, etc.

**Answer: In your 12 pages proposal, you can mention all the points. The D-8 Secretariat open in this regard.**

4. Could you give more details about the eligibility of the costs and actions?

**Answer: The utilization of the fund is for the conduct of prefeasibility and feasibility studies or activities. So, any expenditure outlay in this regard is okay.**

5. Is there a certificate of origin criterion for the equipment to be used in the projects?

**Answer: Well, there is no such criteria. But of course, the Secretariat need to see the project proposal first. Then, if the project itself demand any certificate, the Secretariat will consider it.**

6. What is the deadline for the submission of the Project Proposals? We would be glad if you give more information about the rest of the schedule of the programme.

**Answer: There is no particular deadline for the project proposal. But the Secretariat will be glad to receive the proposal t the earliest possible time.**

7. Will a Project Fiche be required after the award of the funds to the Project proposals on the short list?

**Answer: At the begining, a detail project proposal is enough. But if anyone wants, he/she can send Project Fiche along with his/her proposal.**

8. How will we get in contact with the D-8 members and learn whether they want to be a partner in our Project or not? Will you make the necessary coordination?

**Answer: At first, the Secretariat will receive the proposals from D-8 Member States. Then the proposal will be submitted to the D-8 Commission. The Commission is the executive body of D-8. It is composed of senior officials appointed by their respective governments. Each Commissioner is responsible for the national coordination in his/her respective country. After the Commission, the Secretariat will coordinate with the Member States.**

9. Will financial institutions (FIs) like WB and AIB be a part of implementation so that we have to include them to the proposal or else will they just be responsible in financing the activities?

**Answer: Since the fund is for the conduct of prefeasibility and feasibility studies, at the very beginning, there is no need to involve other financial institutions like the World Bank. But of course, it depends on the project scale and scope.**

10. Will we make a market survey and include an “indicative” budget to the Project proposal or will we just prepare the activities and Project budget be prepared according to the feasibility study mentioned in the ToR?

**Answer: I have earlier mentioned the limit of the fund, so you have to make your budget proposal within that limit.**

11. Will monitoring and evaluation of the programme be made solely by Secretariat of D-8 or will FIs and external monitoring teams be responsible for it?

**Answer: The D-8 Secretariat will establish a monitoring team comprising of the Secretariat staff and the applicant to monitor the progress of the project.**

12. What is the total indicative budget to be allocated to all the projects?

**Answer: The maximum amount for each project is 20,000 Euro.**

13. Is it compulsory for the interested institution in MESTECC to participate in the project with 2 other countries (minimum)? Referring to the TOR - III. Guiding Principles (viii);

**Answer: It is a requirement that any project proposal from the Member States that is to draw from the Fund, at least three countries must participate/benefit in that project.**

14. What type of expenses are allowable for the utilization of fund (maximum amount of 20,000 Euro per project for the duration of less than 12 months project) eg. allowance, salary, transportation, printing? Referring to the TOR – V. Management of the Fund.

Answer: **The utilization of the fund is for the conduct of prefeasibility and feasibility studies or activities. So any expenditure outlay in this regard is okay.**

15. Upon approval of the fund from the Secretary General of D-8; where would the monies be specifically allotted ? eg. MESTECC / Institution? Referring to the TOR – Administration and Implementation Arrangements?

Answer: **The fund is allotted to the applicants.**