



MINISTRY OF TOURISM,
ARTS & CULTURE MALAYSIA



D-8 Organization for Economic Cooperation

2nd D-8 Senior Officials Meeting on Tourism Cooperation

&

2nd D-8 Ministerial Meeting on Tourism Cooperation

**Four Seasons Hotel
Kuala Lumpur, Malaysia
18 – 21 November 2019**

GENERAL INFORMATION NOTE



1. INTRODUCTION

The Ministry of Tourism, Arts and Culture Malaysia (MOTAC) will host the 2nd D-8 Senior Officials Meeting on Tourism Cooperation and the 2nd D-8 Ministerial Meeting on Tourism Cooperation in Four Seasons Hotel, Kuala Lumpur from 18 – 21 November 2019.

2. CONTACT INFORMATION

For further information, please contact the following:

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3. MEETING VENUE

The 2nd D-8 Senior Officials Meeting on Tourism Cooperation and the 2nd D-8 Ministerial Meeting on Tourism Cooperation will be held at Four Seasons Hotel, Kuala Lumpur, Malaysia.

Address : Four Seasons Place, 145 Jalan Ampang, Kuala Lumpur, 50450 Malaysia
Tel : +603 2382 8888
Fax : +603 2382 8889
Email : tengku.badriah@fourseasons.com
Website : www.fourseasons.com/kualalumpur

4. REGISTRATION AND HOTEL RESERVATIONS

All participants attending the Meetings are required to submit their completed Registration and Hotel Reservation Forms no later than **15 October 2019** to jayapragas@motac.gov.my and farizatol@motac.gov.my.

5. ACCOMMODATION

Four Seasons Hotel has been chosen as the official accommodation and venue for the meeting.

The Ministry of Tourism, Arts and Culture will provide **1 room for each Tourism Minister for 3 nights from 19 – 22 November 2019** and **1 room for each Senior Official for 5 nights from 17 – 22 November 2019** at Four Seasons Hotel Kuala Lumpur.

Accompanying delegates may make reservations directly to Four Seasons by using the Hotel Registration Form attached. Details of rooms are as follows:

No.	Room Type	Rate Per Night (Nett)	
		Single	Double
1.	City View (52 sqm)	MYR 640.00	MYR 765.00
2.	Pool Garden View (57sqm)	MYR 670.00	MYR 795.00
3.	Premier Park View (64 sqm)	MYR 730.00	MYR 855.00
4.	Park View Junior Suite (74 sqm)	MYR 1,500.00	
5.	Four Seasons Park View Suite (85 sqm)	MYR 1,600.00	

Contact Details:

Ms. Tengku Badariah
Director of Sales
Four Seasons Hotel Kuala Lumpur
Tel : +603 2382 8888
Fax : +603 2382 8889
Email : tengku.badariah@fourseasons.com

6. TRANSPORTATION

The Ministry of Tourism, Arts and Culture Malaysia will provide **complimentary airport transfers** from Kuala Lumpur International Airport to Four Seasons Hotel for all participants upon arrival and departure **between 17 and 22 November 2019**. Participants are required to provide detailed information regarding their flight schedule (i.e flight number, flight date, flight time of arrival and departure) in the Registration Form.

A **personal vehicle will be provided for Tourism Ministers** upon arrival on 19 November 2019. The personal vehicle will be available for usage throughout the Tourism Ministers stay until departure on 22 November 2019.

7. OFFICIAL LANGUAGE

The Meetings will be conducted in **English**. Simultaneous translation will not be provided.

8. DRESS CODE

Business attire is required at all official meetings.

9. VISA AND PASSPORT REQUIREMENTS

All participants entering Malaysia must possess a valid Passport or internationally recognized Travel Document. The document shall be valid, for more than six (6) months from the date of entry into Malaysia.

Bangladeshi and Nigerian nationals are required to obtain a Visa to enter Malaysia. Delegates must apply and obtain a Visa in advance at any Malaysian Representative Office abroad before entering the country. Nigerian delegates are allowed to enter Malaysia by air only.

10. CUSTOMS REGULATIONS AND PROCEDURES

The Malaysian Customs and Immigration Department has been informed to facilitate customs and entry procedures for all delegates. For further information on Malaysia's customs regulation, dutiable and prohibited items, please contact the nearest Malaysian Embassy or Consulate in your country.

The Customs authorities perform custom inspections after baggage claim on passengers arriving on international flights. During inspection, the passengers are required to submit the completed customs declaration forms which will be provided by the airline staff before landing.

11. TECHNICAL TOUR

A special Technical Tour for all delegates will be held on 21 November 2019. Further information on the technical tour programme will be made available in due course.

Delegates are advised to wear comfortable shoes and light cotton tropical wear for the technical tour.

12. YELLOW FEVER VACCINATION REQUIREMENTS

A Yellow Fever vaccination certificate is required from all delegates (Malaysians and foreigners) coming from Africa, South and Central America countries.

Delegates without a valid Yellow Fever vaccination certificate shall be quarantined upon arrival in Malaysia for a period not exceeding six (6) days.

The period of validity of an international certificate of vaccination against Yellow Fever is ten (10) years, beginning ten (10) days from the date of vaccination. If a person is revaccinated before the end of this period, the validity is extended for a further ten (10) years from the date of vaccination.

If the revaccination is recorded on a new certificate, delegates are advised to retain the old certificate for ten (10) days until the new certificate becomes valid.

Yellow Fever certificate is required to be produced upon landing in Malaysia for delegates from Nigeria.

13. COUNTRY CODE

Country Code (Malaysia): +60, City Code (Kuala Lumpur): 03

14. TIME ZONE

Local time zone in Malaysia is GMT +8 hours

15. ELECTRICITY

The electric supply most commonly used in Malaysia is 220-240 volts A.C. at 50 hertz.



16. CURRENCY

The monetary unit of the country is Ringgit Malaysia and is written as RM or MYR.

The exchange rate is valued at around USD1 = RM4.17. Notes are available in RM1, RM5, RM10, RM20, RM50, and RM100 denominations. Foreign currencies can be exchanged at banks and money changers.

17. WEATHER

Temperatures range from 25c to 32c. Relative humidity from 0% - 50%

18. EMERGENCY PHONE NUMBERS

(999): Police, Ambulance, Fire Brigade and Civil Defence

INTRODUCING MALAYSIA

Malaysia is a country with fascinating people and enthralling range of attractions. Its three major races, the Malays, Chinese and Indians, along with the ethnic traditions of the Kadazan, Dusun, Iban and many more in East Malaysia, make up the delightful multicultural fabric of Malaysia.

Log on to <http://www.tourism.gov.my/> or <http://www.malaysia.travel/> for more information about tourism products, services and attractions in Malaysia.

KUALA LUMPUR FAST FACTS

Area	: 243 km ²
Capital	: Kuala Lumpur
Population	: 1.8 million
Language	: Bahasa Melayu (Malay) is the national language but English, Mandarin and some Chinese dialects are widely spoken.
People	: Bumiputra: 45.9% Chinese: 43.2% Indian: 10.3% Others: 0.6%
KL Sentral – A World Class Transportation Hub	: Stesen Sentral, Malaysia's largest transit hub, is the integrated rail transportation center for Kuala Lumpur, providing global connectivity and seamless linking of all residential, commercial and industrial urban and suburban areas. It is also a direct connection within the Multimedia Super Corridor to Kuala Lumpur International Airport, Putrajaya (Federal Government Administrative Centre), Cyberjaya and key areas. Such amazing connectivity was established by direct access to six railway systems and connections to major highways. You can visit http://www.klsentral.com.my/userfiles/image/Map-Carpark_large.jpg for details transportation railways.

Go KL Bus : One of the main features in KL which are Go KL has been widely used. Go KL is a public bus service that offers free rides for commuters within the Central Business District (CBD) of Kuala Lumpur.

Why should you take Go KL? Its saves cost. Furthermore, it's a FREE bus service also saves your private vehicle fuel. Go KL is very convenient which serves primary tourist & business routes in CBD. It is also integrated with other public transport modes (Monorail, LRT & KTM services). You can enjoy free WiFi and disabled friendly during tour with Go KL. Go KL are Eco-friendly where it powered by Compressed Natural Gas (CNG) and support less carbon footprint.

Visit: https://www.gokl.com.my/getting_around/index.html for Go Kl routes.

KTM INTERCITY and KTM KOMUTER : KTM Intercity offers intercity train services between cities and major towns in Peninsular Malaysia, Singapore and Thailand. Most of the services operate from Stesen Sentral in Kuala Lumpur Sentral.

The KTM Komuter is a fast and efficient service that caters especially to commuters in Kuala Lumpur and the surrounding suburban areas.

For more information visit www.ktmb.com.my

KL MONORAIL : The KL Monorail serves 11 stations located along the southeast and northeast regions of Kuala Lumpur. It connects Stesen Sentral with various locations within the Kuala Lumpur City Centre and Golden Triangle. The nearest monorail station to Kuala Lumpur Sentral is located along Jalan Tun Sambanthan, a five minute walk away.

For more information, please visit www.monorail.com

RAPIDKL

: RapidKL is the main service provider of mass public transportation in the Klang Valley via the integrated rail and bus network. The Kelana Jaya and Ampang lines connect most major locations in central Klang Valley, while the feeder buses service the areas surrounding the stations.

For more information visit www.rapidkl.com.my